

**WESPTSA Meeting Minutes**  
**April 13, 2017**

Attendees: Craig D, Amy M, Tala E, Michelle E, Ben E, Lina C, Emily B, Mrs. Lewis, Mrs. Emmons, Angie H, Camila F, Melissa I.

Meeting:

1. Regular Business.
  - a. Welcome and Introductions. Craig D.
  - b. March Minutes. Ben motioned, Amy second. Minutes approved.
  - c. March Treasurer Report. Craig D.
    - i. See enclosed financial report.
    - ii. About \$51,000 in the bank. Book sale brought in \$472.
    - iii. Need to spend money in the year that we raise it. Possibly develop a 5-year plan, with both long-term and short-term goals.
    - iv. Ben motioned, Michelle second. Treasurer's report approved.
2. Events/Activities Calendar - recap and updates.
  - a. Used Book Sale. Heather absent, per Michelle event went well.
  - b. Family Reading Night. Melissa I. Event went well, we had about 120 people present, about 40 kids from Discovery and 20 from Explorer. On budget.
    - i. Noted that the schools currently have 4 broken vacuums that they can't afford to fix. The vacuum we had to use to clean up the library after the event was terrible, is this what the custodians have to use all the time?
  - c. Conferences. Per Craig this was done by Denise who got a cart of snacks and coffee for the teachers. It was greatly appreciated.
  - d. Mileage Club. Per Craig, event kicked off on Monday, going well, lots of volunteers. Michelle noted that the Chamber donated 6 Williamston trivia games and some large T shirts. Maybe use them for prizes?
  - e. April Parent Info Night. Michelle. Event had a great turnout with about 150-200 parents present. We had 18 groups present. Received good feedback from sponsors about event. Also received about \$1000 in ads for the directories because of this event. Mutually beneficial.
    - i. May Info Night - summer gap - schools are handling it, should be easy, though we have a lot going on that week.
  - f. Teacher Appreciation Lunch. Camila. Event is May 26, not April. A signup list will go out later, should have enough paper products for this without asking for donations.
    - i. Also discussed raffle baskets for the Ice Cream Social. Request went out to teachers, Camila may purchase baskets for the raffle. Noted that we'll need a lot of volunteers coming up in May with the spring book sale, bike to school, etc.
  - g. Ice Cream Social. Michelle. All sponsorships taken, one game just opened up but that's not a big deal. School Board will participate this year- they'll give us a

\$50 check for us to purchase prizes on their behalf. Williamston Parks gave \$30 to purchase balloons. All going well.

3. Communication. Emily
  - a. Facebook
  - b. Newsletter - all is well.
    - i. Note: per Michelle - Adam Spina requested info on what the PTSA has done this past year for the website. Craig to email him.
4. Fun Run Money 2017 - 2018. Craig
  - a. Reviewed previous allocation of Fun Run money, split 50/50 between arts and technology. This past year, however, the Fun Run raised more money than expected. Discussion regarding how money should be allocated moving forward:
    - i. Maybe indicating that up to \$15,000 will be split between arts and technology, anything above that amount shall be placed into the general fund for discretionary spending on the schools.
    - ii. Issue - schools and teachers still want and need money for tech, next year the Williamston Foundation will not be providing money for this. Parents, however, have complained that we give too much money for tech and kids appear bored with this goal as well.
    - iii. Discussion regarding possibly connecting money to specific events the PTSA already supports and funds, i.e. Wharton Center and other enrichment activities. Here's what we're planning this year.
    - iv. Maybe in lieu of "arts/tech" - advertise Fun Run as - help us improve our schools. Keep it vague and flexible, provide larger categories of things we fund (arts integration, tech, Wharton, teacher grants, etc) - this would also allow faster spending.
    - v. Craig will draft a policy for the next meeting for review.
    - vi. Aside: currently grade-level grants are the same across the board, regardless of the number of classrooms. To make it more equitable what if we did a teacher level grant instead? \$125 or so per teacher? Currently there are about 40 classrooms in total.
5. Other Items - open discussion
  - a. Superintendent search. Craig. Not a search anymore, Adam Spina has been hired by the Board.
  - b. Math Night. Emily. MSU will give us the materials, which she will supplement. This would be a new event for the PTSA moving forward. Goal is to show that math is fun, play games, etc. Maybe September or November (Fall), depending on scheduling.
    - i. **Motion - add Math Night as a PTSA event for the Fall. Lina motioned, Michelle second. Approved.**
  - c. We need a VP. Craig.
    - i. Lina C. will be the VP for next year and will coordinate Family Reading Night.
    - ii. Melissa I. will coordinate the Ice Cream Social next year.

- d. Hornet Book Club. Angie.
    - i. Discussed proposals (see enclosed handouts- for costs, process, etc).
    - ii. Goal is to keep kids reading, simply a book club to get them engaged and talking about what they read over the summer. Will have a pizza party in the Fall to talk about the books, will get a small prize for returning the books.
    - iii. Proposals were developed based on teacher surveys and recommendations. Committee (Angie and Emily) would be purchasing books in May via Amazon. Envision adding titles/books every few years.
    - iv. **Motion - to allocate \$2,500 for the Hornet Summer Book Club. Michelle motioned, Amy second. Approved.**
6. Items for future discussion.
- a. Water Fountains. Michelle.
    - i. We didn't get the Delta Dental grant for the water fountains, that's ok!
    - ii. Discussion regarding replacing 5 water fountains in the schools (see map/handout) using the money raised from the Ice Cream Social. These would be filtered water fountains. No installation fees, George will do it over the summer, just some fees for equipment would be needed. All the other schools in the District have these already.
    - iii. Total cost- \$4,343.06
    - iv. We could slow roll this, start with these 5 and do others later. The PTSA would have to shoulder the annual cost of the filters, about \$60 each; estimate 1 filter per fountain each year. Recommended we budget \$600 to be safe, in case the fountains require 2 filters per year.
    - v. **Motion - to use the money raised by the Ice Cream Social to purchase and install water fountains in the schools. Ben motioned, Angie second. Approved.**
  - b. Wharton Center. Mrs. Lewis.
    - i. Asked if the PTSA plans on funding the Wharton Center trip next year as she needs to plan that now.
    - ii. **Motion - PTSA to continue funding Wharton Center trip for the schools next year. Amy motioned, Emily second. Approved.**
  - c. Music/STEAM. Angie H.
    - i. Noted that on Monday the School Board will be hearing proposals on replacing the music teacher. Adam Spina will be there as well with props-
      - 1. Proposal - musics/STEAM combo
      - 2. Proposal - co-teacher integrated thing
      - 3. Proposal - departmentalize thingie
  - d. Thank you notes from second grade. Craig.
7. Adjourn. Amy motioned, Ben second. Approved.