WESPTSA MEETING - Thursday, January 11, 2018

Attendees: Emily B, Camila F, Melissa I, Andrea B, Rachel P, Missy C, Lizet L, Angie H, Lina C, Erin F, Julie P, Kelly O, Craig D, Pat R, Kelly C, Stephanie L, Kea D., Amy C, Cassidy C., Chad S., Aman Y.

1. Welcome and Brief introductions. Emily B.
2. Approval of December Minutes. Emily B. Motion: Craig D; Second: Angie H. Approved.
3. Treasurer. Chad. See enclosed report.
    a. Doing well, focusing on Wharton Center and travel expenses.
    b. Discussion regarding future allocation of funds for specific things – work toward possible playground equipment, soccer nets, etc.
    c. Emily – we need an ad hoc committee to gather ideas on what to use the Ice Cream Social money for (think about $6k or so, plus any auxiliary funds that come in throughout the year). Craig said he'd head that up → also, Camila, Missy, Lina, Lizet, Stephanie said they would participate. Committee to report to the Board in March. Committee will come up with spending recommendations.
4. Membership and Volunteer Updates. Camila – looking for a new volunteer coordinator, looking for a new mileage club coordinator.
5. Upcoming Events/Activities Updates.
    a. Box tops and DW receipts (ongoing) – Next BT collection is Jan 16th, maybe we need a little push for collections. Lina – still collecting DW receipts, but we don't yet have the money in hand from the previous submission. Camila – if we stop collecting receipts maybe we can donate our receipts to another nonprofit. Lina – we have about $10k right now. If no one steps up to fill this position, then we're not going to keep doing this. Right now we have quite a bit of money to spend. Lizet said she would take on the project, but she doesn't have excel. We may need to stop collecting DW receipts.
        i. **Motion** – Missy – that we discontinue collecting DW receipts; Craig second. Approved.
        ii. **Motion** – Craig- that the balance of our DW receipts be donated to the Food Bank; Angie second. Approved.
    b. Snack Pantry (ongoing) – Emily B. – haven't heard anything from Emily S, assuming all is well. Angie H noted that everyone liked the bananas.
    c. Used Book Sale – Emily B. – on behalf of Heather G. – starting to work on that. End of February, beginning of March. We'll have 2 collection sites – one in Explorer and one in Discovery. Emily B volunteered to help w/ collections in the morning. Mrs. Nagy to go through books before they go up for sale. Books that are not purchased are offered up for free at Family Reading night, after that they go to the teacher lounge and then after that are donated.
        i. **Motion** – Camila - give each school $100 to provide to kids for the Used Book Sale (from the Old Nation money). Angie H. second. Approved
    d. Family Reading Night (March) – Lina – theme - travel the world in a book. Each table will be a country/theme and each kid will get a passport book. They fill up a passport book as they go around to each table. Wanted to do something a bit more for food. Guest readers will need to stay for the whole thing. March 9 from 6-8 pm.
    e. Other – Emily B. need a date for teacher appreciation lunch – any date except the Friday before Memorial Day will work. We moved it to the end of May due to so many other competing events, it was hard to find volunteers.

6. Communication – Emily B.
    a. Directories – they should come out in January, but they are still delayed. May need a new coordinator next year.
    b. Newsletter – always looking for content. Emily will continue doing it next year.
    c. Social Media – going steady, no issues.
7. Old Business – Action Items
    a. Fun Run Money – Emily B. – need to think about what we want to earmark money for next year. Schools will provide a list of the items they spend money on this year. They will also provide a list of non-funded items, so that we can assess future needs.
    b. Other Fundraising – see above discussions.
        i. Amy C. - Campbells labels - we have enough for one more iPad. Schools need to decide where it goes.
    c. New Leadership – Emily B. – we have a number of open positions which will take effect in August 2018 -
        i. Vice President
        ii. Treasurer → Chad said he'd stay on one more year.
        iii. Secretary
        iv. Volunteer Coordinator
        v. Mileage Club Co-Coordinators (Kae has agreed to take on the bulk of this, but we still need additional help) → 3 hours a day for 3 days a week (M W F) for 6 weeks. Derrick can help behind the scenes and gather incentives.
        vi. DW Receipts Coordinator – N/A
        vii. Fun Run Co-Coordinator – Camila and Christine will continue next year, but we would like someone to work with to learn. Need someone to collect all of the free donations.
        viii. Bike/Walk to School Coordinator – Amy M will take this over, but she is giving up Discovery Reading Wall.
        ix. 1st Few Weeks of School Bus Coordinator – where our Young 5s and K, need help getting off the bus, for the first 2 weeks of school; 15 minutes in the morning. Kae volunteered.
        x. Discovery reading wall – Racheal P volunteered.
8. New Business – Discussion
    a. Funding request ($300) – Emily B – received request from Dana S – she's been collecting money for the books/movie - Wonder – for the 5th grade. She would purchase the books and they would stay w/ the 5th grade. It would also be used to purchase the movie when it was released.
        i. **Motion** - Amy C - to give Dana S $300 for the 5th grade Wonder project (books/movie); Second: Camila. Approved.
    b. Amazon Smile – Camilia – this would be good for the ad hoc committee to discuss.
    c. School Board appreciation month – Emily B – it's School Board appreciation month, we were asked if we wanted to do anything. Emily B to go to a Board meeting and thank them for their service and maybe provide food (feeding 10 people).
        i. Motion - Angie H – to give each Board member a gift card for $25 to Old Nation. Amy C. – second. Approved.
9. Adjourn: Next Meeting – February 8, 2018
    a. Kelly motion to adjourn; Lina second. Approved. Closed out at 8:33 pm.